

Acute Care Alberta Board and Executive Expense Report

Name: Brenda Hubley
Title: Managing Director, Interim Cancer Care Alberta
Location: Edmonton

Expenses posted during the month of January 2026

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-26	P-Card	Meetings			722	604	1,327			
Jan-26	Expense Claim	Meetings		261			261			
Jan-26	Direct Bill	Meetings	459				459			
Total by category			\$ 459	\$ 261	\$ 722	\$ 604	\$ 2,046	\$ -	\$ -	\$ -

**Total
posted for
the Month** \$ 2,046

Maximum daily single meal expense posted in the month \$ 24
Maximum daily base hotel rate posted in the month \$ 126
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

ACA Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Managing Director, Interim Cancer Care Alberta	Edmonton	\$ 463.57								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/15/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Local	Taxi	\$ 65.55	Residence	Edmonton Airport		1			
12/15/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Taxi	\$ 55.55	Calgary Airport	Alt Hotel		1			
12/16/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Taxi	\$ 12.08	Arthur J.E. Child Comprehensive Cancer Cancer	Alt Hotel		1			
12/17/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Taxi	\$ 15.30	Alt Hotel	Arthur J.E. Child Comprehensive Cancer Centre		1			
12/17/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Taxi	\$ 14.15	Arthur J.E. Child Comprehensive Cancer Centre	Alt Hotel		1			
12/17/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Accommodations	\$ 288.86			Most cost-effective hotel option closest to the cancer centre.	2			
12/18/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Taxi	\$ 12.08	Alt Hotel	Arthur J.E. Child Comprehensive Cancer Centre		1			
Approver(s) for the claim	Approval Status	Approval Date									
DIAMOND, DAVID S	Approve	22-Jan-26									

DEC 15-2025

Home → YEG



Greater Edmonton Taxi Service

10135 - 31 AVE
EDMONTON, AB T6N 1C2
7804623456
WWW.EDMTAXI.COM

Greater Edmonton Taxi Service

Cashier: [REDACTED]

Transaction [REDACTED]

Total \$57.00
Tip \$8.55
CREDIT CARD SALE \$65.55
MASTERCARD [REDACTED]

Retain this copy for statement validation

15-Dec.-2025 5:31:14p.m.
\$65.55 | Method: EMV
Mastercard XXXXXXXXXXXX [REDACTED]
BRENDA HUBLEY
Reference ID: [REDACTED]
Auth ID: [REDACTED]
MID: *****
AID: [REDACTED]
AthNtwkNm: MASTERCARD
PIN VERIFIED

Thank you for choosing Greater Edmonton Taxi Service.



YEG → hotel



CHECKER CABS 1

316 MERIDIAN RD SE
CALGARY, AB T2A 1X2
4032999999
WWW.NONE.COM

Checker Cabs Calgary

Cashier: [REDACTED]

Transaction [REDACTED]

Total CA\$48.30
Tip CA\$7.25
CREDIT CARD SALE CA\$55.55
MASTERCARD [REDACTED]

Retain this copy for statement validation

Station: [REDACTED]
15-Dec.-2025 7:56:45p.m.
CA\$55.55 | Method: EMV
Mastercard XXXXXXXXXXXX [REDACTED]
BRENDA HUBLEY
Reference ID: [REDACTED]
Auth ID: [REDACTED]
MID: *****
AID: [REDACTED]
AthNtwkNm: MASTERCARD
PIN VERIFIED

GST# 100936111

DEC 16-2025

Arthur Child
-> hotel

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk # [REDACTED] Tax# [REDACTED]
MID [REDACTED] Ref#: [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED]
12/16/25 17:45:23
Invoice No [REDACTED]
APPR CODE [REDACTED]
MASTERCARD
**** * [REDACTED] *

AMOUNT \$ 10.50
TIP \$ 1.58
TOTAL \$ 12.08

00 - APPROVED - 001

VERIFIED BY PIN

Mastercard
AID: [REDACTED]
TVR [REDACTED]
TSt: [REDACTED]

CARDHOLDER ACKNOWLEDGES
RECEIPT OF GOODS AND/OR
SERVICES IN THE AMOUNT OF THE
TOTAL SHOWN ABOVE

** MERCHANT COPY **

DEC 17 - 2025

Hotel → Arthur Clarke

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk # [redacted] Car# [redacted] Ref# [redacted]
Batch #: [redacted] SEQ: [redacted]
12/17/25 07:12:13
Invoice No. [redacted]
APPR CODE: [redacted]
MASTERCARD
**** * [redacted] **/**

AMOUNT \$ 13.30
TIP \$ 2.00
TOTAL \$ 15.30

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Mastercard
AID: [redacted]
TVR: [redacted]
TSI: [redacted]

CARDHOLDER ACKNOWLEDGES
RECEIPT OF GOODS AND/OR
SERVICES IN THE AMOUNT OF THE
TOTAL SHOWN ABOVE

** CUSTOMER COPY **

Arthur Clarke
→ Hotel

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk #: [redacted] Taxi# [redacted] Ref# [redacted]
Batch #: [redacted] SEQ: [redacted]
12/17/25 17:32:45
Invoice No. [redacted]
APPR CODE: [redacted]
MASTERCARD
**** * [redacted] **/**

AMOUNT \$ 12.30
TIP \$ 1.85
TOTAL \$ 14.15

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Mastercard
AID: [redacted]
TVR: [redacted]
TSI: [redacted]

CARDHOLDER ACKNOWLEDGES
RECEIPT OF GOODS AND/OR
SERVICES IN THE AMOUNT OF THE
TOTAL SHOWN ABOVE

** CUSTOMER COPY **



BY LE GERMAIN

Invoice

Alt Hotel Calgary University District
482 McLaurin St NW, Calgary AB T3B 6K3
reservations.altcalgaryuniversitydistrict@germainhotels.com
403 648-0482 | germainhotels.com

Page 1 of 2

Brenda Hubley

Room [REDACTED]
Arrival (MMDDYY) 12-15-25
Departure (MMDDYY) 12-17-25
Confirmation No. [REDACTED]

Company Alberta Health Services
Account
Group
Guest

Date	Description	Charges	Payments
12-15-25	Room Charge	125.00	
12-15-25	Destination Marketing Fee	7.50	
12-15-25	Tourism Levy	5.30	
12-15-25	GST/HST	6.63	
12-16-25	Room Charge	125.00	
12-16-25	Destination Marketing Fee	7.50	
12-16-25	Tourism Levy	5.30	
12-16-25	GST/HST	6.63	
12-17-25	Mastercard XXXXXXXXXX [REDACTED] XX/XX		288.86

Total	288.86	288.86
Balance		0.00

Summary of taxes

GST/HST	13.26
Destination Marketing Fee	15.00
Tourism Levy	10.60

HAC Calgary U.W.C. Limited Partnership
Tax Number
GST# 788338119RT0001

Thank you for staying with us!
Share your experience on TripAdvisor.

DEC 18 - 2025

- CUSTOMER COPY -

Hole ->
Arthur Chord

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk #: [REDACTED] Taxi [REDACTED]
MID: [REDACTED] Refs: [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED]
12/18/25 07:54:21
Invoice No. [REDACTED]
APPR CODE [REDACTED]
MASTERCARD
**** * [REDACTED] **/**

AMOUNT \$ 10.50
TIP \$ 1.58
TOTAL \$ 12.08

00 - APPROVED - 001

VERIFIED BY PIN

Mastercard
AID: [REDACTED]
TVR: [REDACTED]
TSI: [REDACTED]

CARDHOLDER ACKNOWLEDGES
RECEIPT OF GOODS AND/OR
SERVICES IN THE AMOUNT OF THE
TOTAL SHOWN ABOVE

THANK YOU
PLEASE COME AGAIN!

ACA Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Managing Director, Interim Cancer Care Alberta	Edmonton	\$ 862.96								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/16/2025	Travel to Calgary for leadership meetings Dec 16-18, 2025	AB - Other Zones	Taxi	\$ 13.23	Alt Hotel	Arthur J.E. Child Comprehensive Cancer Centre		1			
12/18/2025	Travel to Calgary for leadership meetings Dec 16-18, 2025	AB - Other Zones	Accommodations	\$ 144.43				1			
1/12/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Local	Taxi	\$ 65.55	Home	Edmonton Airport		1			
1/12/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Other Zones	Taxi	\$ 54.74	Calgary Airport	Alt Hotel		1			
1/13/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Other Zones	Taxi	\$ 15.07	Alt Hotel	Arthur J.E. Child Comprehensive Cancer Centre		1			
1/13/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Other Zones	Taxi	\$ 14.84	Arthur J.E. Child Comprehensive Cancer Centre	Alt Hotel		1			
1/14/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Other Zones	Taxi	\$ 12.31	Alt Hotel	Arthur J.E. Child Comprehensive Cancer Centre		1			
1/14/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Other Zones	Taxi	\$ 59.23	Arthur J.E. Child Comprehensive Cancer Centre	Calgary Airport		1			
1/14/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Local	Taxi	\$ 71.30	Edmonton Airport	Home		1			
1/14/2026	Travel to Calgary for leadership meetings Jan 12-14, 2026	AB - Other Zones	Accommodations	\$ 288.86				2			
1/18/2026	Travel to Calgary for leadership meetings Jan 19 2026	AB - Other Zones	Taxi	\$ 57.85	Calgary Airport	Residence Inn		1			
1/18/2026	Travel to Calgary for leadership meetings Jan 19 2026	AB - Local	Taxi	\$ 65.55	Home	Edmonton Airport		1			
Approver(s) for the claim	Approval Status	Approval Date									
DIAMOND, DAVID	Approve	22-Jan-26									

#2

DEC 16-2025

** CUSTOMER COPY **

Hotel -> Arthur
Child

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk #: [REDACTED] Taxi# [REDACTED]
MID: [REDACTED] Ref# [REDACTED]
Batch [REDACTED] SEQ: [REDACTED]
12/16/25 07:30:31
Invoice No: [REDACTED]
APPR CODE: [REDACTED]
MASTERCARD
[REDACTED] **/

AMOUNT \$11.50
TIP \$1.73
TOTAL \$13.23

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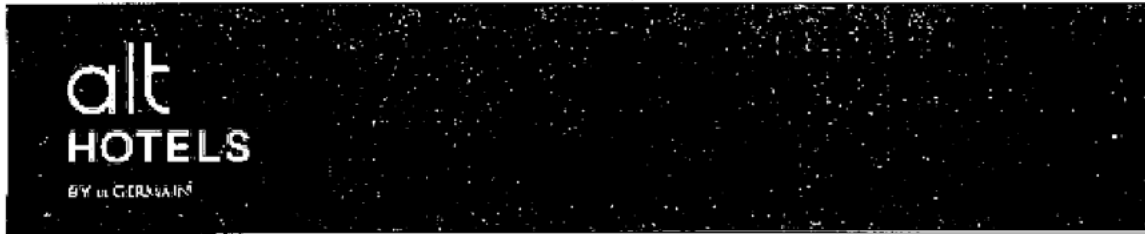
VERIFIED BY PIN

Mastercard
AID: [REDACTED]
TVR: [REDACTED]
TSI: [REDACTED]

CARDHOLDER ACKNOWLEDGES
RECEIPT OF GOODS AND/OR
SERVICES IN THE AMOUNT OF THE
TOTAL SHOWN ABOVE

** MERCHANT COPY **

#1



Invoice

Alt Hotel Calgary University District
 402 McLaughlin St. NW, Calgary AB T3B 6K3
 reservations.altcalgaryuniversitydistrict@germainhotels.com
 403 648-0482 | germainhotels.com

Page 1 of 2

BRENDA HUBLEY

Room	[REDACTED]	Company	Alberta Health Services
Arrival (MMDDYY)	12-17-25	Account	
Departure (MMDDYY)	12-18-25	Group	
Confirmation No.	[REDACTED]	Guest	

Date	Description	Charges	Payments
12-17-25	Room Charge	125.00	
12-17-25	Destination Marketing Fee	7.50	
12-17-25	Tourism Levy	5.30	
12-17-25	GST/HST	6.63	
12-18-25	Mastercard XXXXXXXXXXXX [REDACTED] XXXX		144.43

Total	144.43	144.43
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Balance	0.00
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Summary of taxes

GST/HST	6.63
Destination Marketing Fee	7.50
Tourism Levy	5.30

HAC Calgary U.W.C. Limited Partnership
 Tax Number
 GST# 788338119RT0001

Payment Details

Merchant ID

Transaction ID

Approval Code



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 Share your experience on TripAdvisor.

Greater Edmonton Taxi Service

Greater Edmonton Taxi Service

FOLLOW

10135 - 31 AVE
EDMONTON, AB T6N 1C2
+1 780-462-3456

<https://WWW.EDMTAXI.COM>

#3


Home to YEG Airport

Subtotal \$57.00
Total Taxes \$0.00
Tip \$8.55

Total \$ 65 55

PAYMENT ID: [REDACTED]
Cashier: [REDACTED]

[Show Details](#)

DATE	MASTERCARD
January 12, 2026 4:52 pm	 [REDACTED]

Thank you for choosing Greater
Edmonton Taxi Service.



YYC → Hotel #5

CHECKER

CHECKER CABS 1

316 MERIDIAN RD SE
CALGARY, AB T2A 1X2
4032999999
WWW.NONE.COM

Checker Cabs Calgary

Cashier [REDACTED]

Transaction [REDACTED]

Total CA\$47.60
Tip CA\$7.14

CREDIT CARD SALE CA\$54.74
MASTERCARD [REDACTED]

Retain this copy for statement validation

Station: [REDACTED]

12-Jan.-2026 7:43:53p.m.
CA\$54.74 | Method: EMV

Hotel → Arthur Child #4

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk #: [REDACTED] Taxi# [REDACTED]
MID: [REDACTED] Ref# [REDACTED]

Batch # [REDACTED] SEQ: [REDACTED]
01/13/26 07:36:09

Invoice No [REDACTED]
APPR CODE: [REDACTED]
MASTERCARD
**** * [REDACTED] **/**

AMOUNT \$ 13.10
TIP \$ 1.97
TOTAL \$ 15.07

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Arthur Child → Hotel #9

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk #: [REDACTED] Taxi# [REDACTED]
Ref#: [REDACTED]

Batch # [REDACTED] SEQ: [REDACTED]
01/13/26 18:29:19

Invoice No [REDACTED]
APPR CODE: [REDACTED]
MASTERCARD
**** * [REDACTED] **/**

AMOUNT \$ 12.90
TIP \$ 1.94
TOTAL \$ 14.84

00 - APPROVED - 001

#8

Hotel → Arthur Child

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk #: [REDACTED] Taxi# [REDACTED]
MID: [REDACTED] Ref# [REDACTED]

Batch # [REDACTED] SEQ: [REDACTED]
01/14/26 07:46:14

Invoice No [REDACTED]
APPR CODE: [REDACTED]
MASTERCARD
**** * [REDACTED] **/**

AMOUNT \$ 10.70
TIP \$ 1.61
TOTAL \$ 12.31

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Arthur Child → Hotel YYC #7

ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE

Clerk #: [REDACTED] Taxi# [REDACTED]
MID: [REDACTED] Ref# [REDACTED]

Batch # [REDACTED] SEQ: [REDACTED]
01/14/26 14:52:57

Invoice No [REDACTED]
APPR CODE: [REDACTED]
MASTERCARD
**** * [REDACTED] **/**

AMOUNT \$ 51.50
TIP \$ 7.73
TOTAL \$ 59.23

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YEG → Home #6

TRANSACTION RECORD
AIRPORT TAXI SERVICE
4608 101 ST NW
EDMONTON AB
T6E5G9

Purchase

Jan 14, 2026 18:06:39
MASTERCARD ***** [REDACTED]

Entry: Chip (C)
Ref#: [REDACTED]
Auth# [REDACTED] Response [REDACTED]
Order: [REDACTED]
Username: [REDACTED]

Amount \$ 62.00
Tip \$ 9.30
Total \$ 71.30

[REDACTED] Mastercard

#10 Invoice

Alt Hotel Calgary University District
482 McLaurin St NW, Calgary AB T3B 6K3
reservations.altcalgaryuniversitydistrict@germainhotels.com
403 648-0482 | germainhotels.com

Page 1 of 2

Brenda Hubley

Room

██████████

Company Alberta Health Services

Arrival (MMDDYY) 01-12-26

Account

Departure (MMDDYY) 01-14-26

Group

Confirmation No.

██████████

Guest

Date	Description	Charges	Payments
01-12-26	Room Charge	125.00	
01-12-26	Destination Marketing Fee	7.50	
01-12-26	Tourism Levy	5.30	
01-12-26	GST/HST	6.63	
01-13-26	Room Charge	125.00	
01-13-26	Destination Marketing Fee	7.50	
01-13-26	Tourism Levy	5.30	
01-13-26	GST/HST	6.63	
01-14-26	Mastercard XXXXXXXXXXXX██████████XX/XX		288.86

Total **288.86** **288.86**

Balance **0.00**

Summary of taxes

GST/HST	13.26
Destination Marketing Fee	15.00
Tourism Levy	10.60

HAC Calgary U.W.C. Limited Partnership
Tax Number
GST# 788338119RT0001

Thank you for staying with us!
Share your experience on TripAdvisor.

YXC → Hotel
#11 ASSOCIATED CAB/ALLIED
LIMOUSINE
307 41 AVE NE
CALGARY, AB T2E2N4
(403) 299-1199

SALE
Clerk # [redacted] Taxi: [redacted]
Ref#: [redacted]
Batch # [redacted] SEQ: [redacted]
01/18/26 19:57:08
Invoice No. [redacted]
APPR CODE [redacted]
MASTERCARD
**** * [redacted] **/*
AMOUNT \$ 50.30
TIP \$ 7.55
TOTAL \$ 57.85

00 - APPROVED - 001

Home → YEG
#12



Greater Edmonton Taxi Service
10135-31 AVE
EDMONTON, AB T6N 1C2
7804623456
WWW.EDMTAXI.COM

Greater Edmonton Taxi Service
Cashier: [redacted]
Transaction [redacted]
Total \$57.00
Tip \$8.55
CREDIT CARD SALE \$65.55
MASTERCARD [redacted]

Retain this copy for statement validation

18-Jan.-2026 5:27:10p.m.
\$65.55 | Method: EMV

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim								
HUBLEY, BRENDA	Managing Director, Interim Cancer Care Alberta	Edmonton	\$ 142.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/15/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Meals Per Diem	\$ 24.00				1			
12/16/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
12/17/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
12/18/2025	Calgary for leadership meetings Dec 16-18, 2025.	AB - Other Zones	Meals Per Diem	\$ 23.50				1			
Approver(s) for the claim	Approval Status	Approval Date									
DIAMOND, DAVID S	Approve	22-Jan-26									

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Managing Director, Interim Cancer Care Alberta	Edmonton	\$ 118.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/13/2026	Travel to Calgary for leadership meetings Jan 12-14 2026	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
1/14/2026	Travel to Calgary for leadership meetings Jan 12-14 2026	AB - Other Zones	Meals Per Diem	\$ 23.50				1			
1/19/2026	Travel to Calgary for leadership meetings Jan 19 2026	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
Approver(s) for the claim	Approval Status	Approval Date									
DIAMOND, DAVID	Approve	22-Jan-26									



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an ACA Board Member and paid for by a third party. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

ACA may have established accounts with certain vendors used to book travel and other expenses that are billed directly to ACA. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. ACA is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting ACA business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by ACA not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Brenda Hubley	Reporting Period for the Month of : Jan-26
-----------------------------	---------------------------------------------------

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
11-Dec-2025	Direct Billing	Airline Ticket	Attend cancer care leadership meetings at the Arthur J.E. Child Comprehensive Cancer Centre - Dec 15-17, 2025	Vision Travel DT Ontario-West Inc	\$458.92
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 458.92



Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [REDACTED]

Agent name: [REDACTED]

Traveler name	Client reference
---------------	------------------

BRENDA HUBLEY

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinerary summary

	From / To	Flight / Provider	Departure / Arrival	
Flight	Mon. Dec. 15, 2025 Edmonton(YEG) - Calgary(YYC)	Air Canada [REDACTED] OPERATED BY AIR CANADA EXPRESS - JAZZ	6:35 p.m.- 7:35 p.m.	Check in
Flight	Wed. Dec. 17, 2025 Calgary(YYC) - Edmonton(YEG)	Air Canada [REDACTED] OPERATED BY AIR CANADA EXPRESS - JAZZ	4:45 p.m.- 5:43 p.m.	Check in

- Quick links**

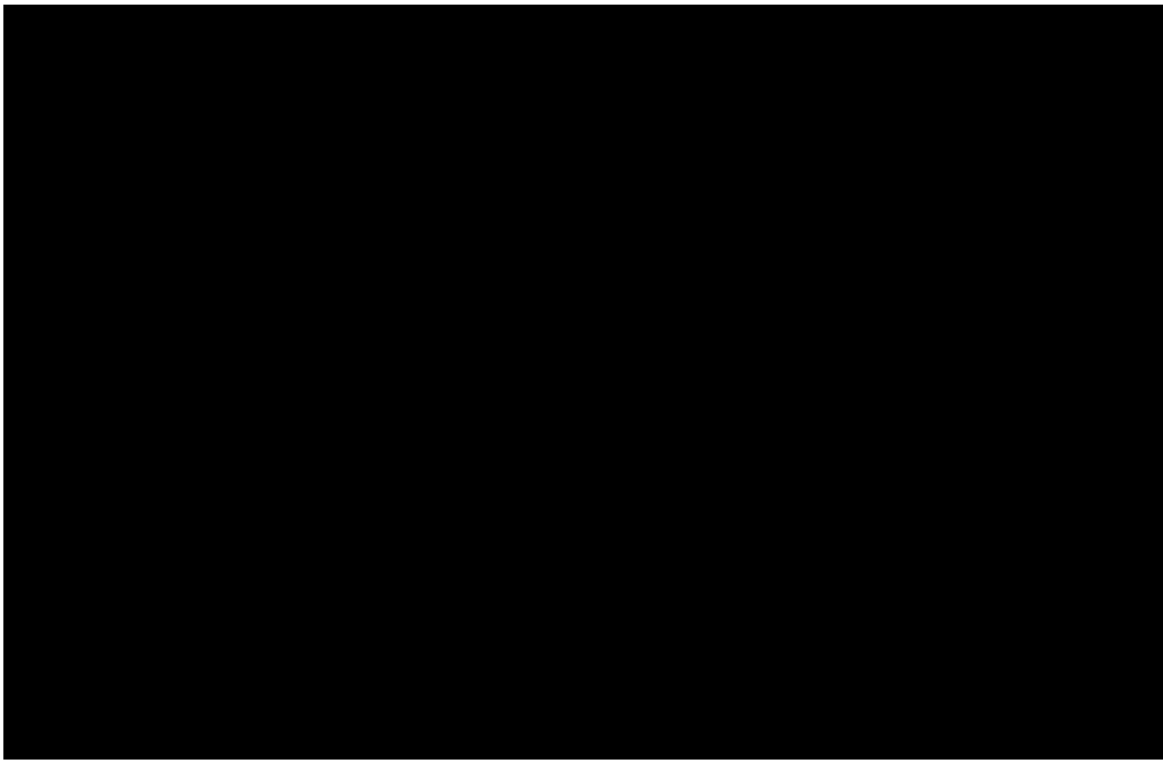
 - [▶ Check-in Information](#)
 - [▶ Passport & Visa Requirements](#)
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	AC Edmonton Edmonton (YEG)	Calgary Calgary (YYC)
Departure	Mon. Dec. 15, 2025 6:35 p.m.	Arrival Mon. Dec. 15, 2025 7:35 p.m.
Departure terminal		Arrival terminal
Class	Economy(G)	Seat
Status	Confirmed	Airline check-in ID [REDACTED]
Special requests		Frequent traveler [REDACTED]
Equipment	DHC8 Dash 8-400	Duration/Meal service 01:00/No meal service
eTicket	[REDACTED]	
Remarks	OPERATED BY AIR CANADA EXPRESS - JAZZ **CHECK IN WITH AIR CANADA EXPRESS - JAZZ**	



 AC	Calgary Calgary (YYC)		Edmonton Edmonton (YEG)
Departure	Wed. Dec. 17, 2025 4:45 p.m.	Arrival	Wed. Dec. 17, 2025 5:43 p.m.
Departure terminal		Arrival terminal	
Class	Economy(S)	Seat	
Status	Confirmed	Airline check-in ID	
Special requests		Frequent traveler	
Equipment	DHC8 Dash 8-400	Duration/ Meal service	00:58/No meal service
eTicket			
Remarks	OPERATED BY AIR CANADA EXPRESS - JAZZ **CHECK IN WITH AIR CANADA EXPRESS - JAZZ**		

Invoice/Ticket information for BRENDA HUBLEY

Ticket:	Air Canada	Invoice:	
Base:	CAD370.00		
Other tax:	CAD88.92		
GST/HST tax:	CAD0.00		
QST tax:	CAD0.00		
		Amount:	CAD458.92
Payment:	CA XXXXXXXXXXXXX	Issue date:	26-Nov.-2025
		Total invoiced amount:	CAD458.92
		Balance due:	CAD0.00

General remarks
 AIRFARES ARE NOT GUARANTEED UNTIL TICKETED
 AIRLINES RECOMMEND CHECKING IN 2 HOURS PRIOR TO FLIGHT.
 THIS TICKET IS NON-REFUNDABLE. CHANGES/CANCELLATIONS MUST
 BE MADE PRIOR TO DEPARTURE OR TICKET WILL HAVE ZERO VALUE
 AIRLINE CHANGE/CANCELLATION FEES MAY APPLY.