



Acute Care Alberta Board and Executive Expense Report

Name: Darren Baptista
Title: Chief Financial Officer
Location: Edmonton
Expenses posted during the month of July 2025

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Jul-25	Expense Claim	Meetings		24	173	72	269			
Jul-25	Direct Bill	Meetings				92	92			
Total by category			\$ -	\$ 24	\$ 173	\$ 164	\$ 361	\$ -	\$ -	\$ -

**Total
posted for
the Month** \$ 361

Maximum daily single meal expense posted in the month \$ 13
Maximum daily base hotel rate posted in the month \$ 150
Non economy air travel in the month \$ -

1) Travel expenses
Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development
Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses
Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other
Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
BAPTISTA, DARREN	Chief Financial Officer	Edmonton	\$ 268.62								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/10/2025	Health Strategy Planning retreat in Calgary Jun 10-11	AB - Other Zones	Meals Per Diem	\$ 23.50				2			
6/10/2025	Health Strategy Planning retreat in Calgary Jun 10-11	AB - Other Zones	Accommodations	\$ 173.31				1			
6/10/2025	Health Strategy Planning retreat in Calgary Jun 10-11	AB - Other Zones	Taxi	\$ 19.04	Deloitte Calgary Greenhouse	Hampton Hotel	Was brought to the wrong hotel so had to take a new uber to the right hotel.	1			
6/10/2025	Health Strategy Planning retreat in Calgary Jun 10-11	AB - Other Zones	Taxi	\$ 20.08	Hampton Hotel	Hampton Hotel at the Airport	Was brought to the wrong hotel so had to take a new uber to the right hotel.	1			
6/11/2025	Health Strategy Planning retreat in Calgary Jun 10-11	AB - Other Zones	Taxi	\$ 32.69	Hampton Hotel at the Airport	Deloitte Calgary Greenhouse		1			
Approver(s) for the claim	Approval Status	Approval Date									
EAGLE, CHRIS	Approve	2-Jul-25									



Hampton Inn by Hilton Calgary Airport North
2021 100 Ave NE, Calgary T2E 0G5 CA
403-555-5555
YYCAP_hampton_suites@hilton.com

Date Range: 2025-06-09 - 2025-06-11
Tax#/ID#: GST - R070900022 RT0001

Guest Folio

Confirmation Number [REDACTED]

Primary Guest

Guest Name

BAPTISTA, DARREN

Address

City, State, Zip Code

Country

Stay Details

Check In Date

Jun 10, 2025

Check Out Date

Jun 11, 2025

Room

Source

Guests

OTHER
1/0

Company Details

Name

Tax#/ID#

PO Number

Account Name

GOVERNMENT
OF CANADA

Account
Number

Other Details

Tax Invoice

Tax/Fee

NO

Exemption

Tax/Fee

Exempt Date

Travel Agent

IATA

Name

DIRECT

Date	Type	Description	Amount
Jun 10, 2025	Charge	GUEST ROOM	CAD150.00
Jun 10, 2025	Tax	GST	CAD7.50
Jun 10, 2025	Tax	TOURISM LEVY	CAD6.00
Jun 10, 2025	Fee	DMF-DESTINATION MKT. LEVY	CAD9.00
Jun 10, 2025	Tax	TOURISM LEVY on DMF	CAD0.36
Jun 10, 2025	Tax	GST on DMF	CAD0.45
Jun 11, 2025	Payments	MASTER [REDACTED]	-CAD173.31

Summary	
Type	Amount
GUEST ROOM	CAD150.00
GST	CAD7.50
TOURISM LEVY	CAD6.00
DMF-DESTINATION MKT. LEVY	CAD9.00
TOURISM LEVY on DMF	CAD0.36
GST on DMF	CAD0.45
CREDIT CARD	CAD173.31
Folio Balance	CAD0.00

Check In Time

09:42 PM

Reservations hampton.com or +1-800-HAMPTON

Check Out Time

[REDACTED]

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message

D

From: Uber Receipts <noreply@uber.com>

Sent: Tuesday, June 10, 2025 9:24:56 PM

[REDACTED]
Subject: Your Tuesday evening trip with Uber



Total CA\$19.04
June 10, 2025

Thanks for riding, Darren

We hope you enjoyed your ride this evening.



Total

CA\$19.04

Trip fare

CA\$16.36

Subtotal	CA\$16.36
Booking Fee <input type="checkbox"/>	CA\$1.32
TNC fee recovery surcharge	CA\$0.45
GST	CA\$0.91

Payments



Apple Pay

6/10/25 9:24 PM

CA\$19.04

[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

[Download PDF](#)

You rode with

4.93 ☐ Rating

☐ Has passed a multi-step safety screen

Rate or tip

TNDL License Number:

Please call 3-1-1 with any Compliments/Concerns



Every rideshare trip in Calgary is insured for a covered auto accident by Economical Insurance.

D

From: Uber Receipts <noreply@uber.com>

Sent: Tuesday, June 10, 2025 9:46:16 PM

Subject: Your Tuesday evening trip with Uber



Total CA\$20.08
June 10, 2025

Thanks for tipping, Darren

Here's your updated Tuesday evening ride receipt.



Total

CA\$20.08

Trip fare

CA\$14.50

Subtotal	CA\$14.50
Booking Fee <input type="checkbox"/>	CA\$1.32
TNC fee recovery surcharge	CA\$0.45
Tip	CA\$3.00
GST	CA\$0.81

Payments

	Apple Pay [REDACTED] 6/10/25 9:40 PM	CA\$17.08
	Apple Pay [REDACTED] 6/10/25 9:46 PM	CA\$3.00

[Visit the trip page](#) for more information, including invoices (where available)

Switch Payment Method

Download PDF

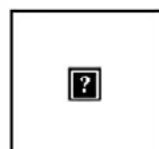
You rode with [REDACTED]

4.97 ☐ Rating

☐ Has passed a multi-step safety screen

TNDL License Number:

Please call 3-1-1 with any Compliments/Concerns



D

From: Uber Receipts <noreply@uber.com>

Sent: Wednesday, June 11, 2025 7:40:06 AM

Subject: Your Wednesday morning trip with Uber



Total CA\$32.69
June 11, 2025

Thanks for tipping, Darren

Here's your updated Wednesday morning ride receipt.



Total

CA\$32.69

Trip fare

CA\$24.31

Subtotal	CA\$24.31
Reservation Fee	CA\$1.00
Booking Fee <input type="checkbox"/>	CA\$1.32
TNC fee recovery surcharge	CA\$0.45
Tip	CA\$4.26
GST	CA\$1.35

Payments



Apple Pay

6/11/25 7:39 AM

CA\$28.43



Apple Pay

6/11/25 7:39 AM

CA\$4.26

[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

[Download PDF](#)

You rode with

4.97 ☐ Rating

☐ Has passed a multi-step safety screen

TNDL License Number:

Please call 3-1-1 with any Compliments/Concerns



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an ACA Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

ACA may have established accounts with certain vendors used to book travel and other expenses that are billed directly to ACA.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. ACA is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting ACA business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by ACA not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :		Darren Baptista				Reporting Period for the Month of : Jul-25	
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
11-Jun-2025	Direct Billing	Other Transportation	Alberta Health Strategic Planning Retreat - Day Retreat - for transportation on Red Arrow was canceled June 9, 2025 but did not give enough notice so was still charged	Vision Travel DT Ontario-West Inc	\$92.19
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 92.19



Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [REDACTED]

Agent name [REDACTED]

Traveler name

Client reference

DARREN BAPTISTA

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please [click here](#) upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinerary summary

From / To	Flight / Provider	Departure / Arrival
Tue. Jun. 10, 2025 Bus EDMONTON DOWNTOWN - CALGARY AIRPORT AT 1125A	RED ARROW BUS	8:00 a.m.
Wed. Jun. 11, 2025 Bus CALGARY AIRPORT - EDMONTON DOWNTOWN AT 0615P	RED ARROW BUS	2:35 p.m.

Quick links

- Check-in Information
- Passport & Visa Requirements
- Canadian Government Travel Advisories
- Airport & Flight Status
- Weather


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LEARN MORE

	EDMONTON DOWNTOWN	CALGARY AIRPORT AT 1125A
Date	Tue. Jun. 10, 2025 8:00 a.m.	Company RED ARROW BUS
Rate	\$92.19 TOTAL	Phone 1-800-232-1958
Confirmation	[REDACTED]	
Remarks	RED ARROW BUS DEPARTS EDMONTON DOWNTOWN AT 0800AARRIVES: CALGARY AIRPORT AT 1125ACONFIRMATION [REDACTED] PICKUP EDMONTON DOWNTOWN 10014 104 ST 8AM ARRIVE CALGARY AIRPORT DEPARTURE LEVEL 11:25AM SEAT NUMBER IS [REDACTED]	



	CALGARY AIRPORT	EDMONTON DOWNTOWN AT 0615P
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Date	Wed. Jun. 11, 2025 2:35 p.m.	Company	RED ARROW BUS
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Rate	\$92.19 TOTAL	Phone	1-800-232-1958
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Confirmation	[REDACTED]
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Remarks	RED ARROW BUS DEPARTS CALGARY AIRPORT AT 0235PARRIVES: EDMONTON DOWNTOWN AT 0615PCONFIRMATION: [REDACTED] DEPART CALGARY AIRPORT ARRIVALS LEVEL ANY BAY BETWEEN DOORS 2-3 AT 2:35PM DROP OFF EDMONTON DOWNTOWN 10014 104 ST 6:15PM SEAT NUMBER IS [REDACTED]
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Invoice/Ticket information for DARREN BAPTISTA

	Invoice:	[REDACTED]		
Base:	CAD87.80			
Other tax:	CAD0.00			
GST/HST tax:	CAD4.39			
QST tax:	CAD0.00			
		Amount:		CAD92.19
Payment:	CAXXXXXXXXXXX [REDACTED]	Issue date:	05-Jun.-2024	
Charge detail:	RED ARROW BUS			

	Invoice:	[REDACTED]		
[REDACTED]	[REDACTED]			
[REDACTED]	[REDACTED]			
[REDACTED]	[REDACTED]			
[REDACTED]	[REDACTED]			
[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	
[REDACTED]	[REDACTED]			
			[REDACTED]	[REDACTED]
			Balance due:	CAD0.00

General remarks